



{Month} {Day}, 2025

Service Address: {service address}

Dear Customer,

It's time to schedule your natural gas meter replacement.

The natural gas meter at your location requires replacement for your safety and to ensure the safe delivery of natural gas to your home.

In order to complete this work, we will require access to your property, the natural gas meter and any equipment that will require a relight after the meter is replaced. Our technicians, who complete these replacements, are company employees and carry an identification badge.

Your safety is important to us and we appreciate your help and cooperation in gaining access to your natural gas meter. Please do not delay in contacting us.

To schedule your meter replacement, please contact us at 203.869.6900, Monday to Friday between 8 a.m. and 6 p.m.

Sincerely,

The CNG Customer Care Team